

Employer Registration for Job Expo'14

Company Name :
Mailing Address :
Telephone : Fax :
Email : Website :
General Manager :
HR Director :
Job Expo Contact Person (name / title / telephone / email)

Company Profile :

Industry Classification (please mark the category that your company should be listed):

- Management Consultancy
- Agents/Retail/Distribution
- Banking/Finance/Insurance
- Business Services
- IT/ITES
- Construction/Engineering Services
- Consumer Goods
- Development Agencies
- Education
- Manufacturing
- Media/Communications
- Transport
- Travel/Tourism
- Other

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List of Company Representatives (Please list the names and titles of company representatives attending the Expo.

1. Name: _____ Title: _____

2. Name: _____ Title: _____

3. Name: _____ Title: _____

Terms and Conditions:

o Companies participating in the Job Expo will actively recruit for existing or future vacancies at the Expo

o Companies will make reasonable efforts to interview Job Expo attendees for job openings

o Companies will take applications and/or CVs at the Expo

o Any company acting as a third-party recruiter will not be allowed to participate in the Expo

o Companies will make reasonable efforts to decorate their interview room and provide company materials there

o Companies will complete and submit the following Job Expo forms and reports:

-Job Expo Activity Report (information and statistics regarding applications received, interviews, and job offers made at the Job Expo)

- Job Expo Evaluation Form

- Follow-up reports (subsequent hiring from Job Expo, etc.)

"I have read the above agreements and ensure that the company will adhere to these conditions."

Name : Title :

Signature : Date :